



## Constitution

### (Includes Race Management & Championship Criteria)

Issued 19<sup>th</sup> December 2022

Note:- Items in Red have been Modified / Changed

#### Section A - Aims and Constitution

The Offshore Circuit Racing Drivers Association (OCRDA) Will:

1. Promote and organise Offshore Circuit Racing (OCR) as well as any other events as may be in the best interests of the Association, its members and the sport overall.
2. Be affiliated to bodies or organisations considered necessary by the current Committee in promoting OCR.
3. To receive funds from competitor's licenses, race entry, membership and any other means to ensure the financial stability of the club. The costs associated with raising these funds will be agreed by the committee annually.
4. The committee is to agree each year an amount to be retained as financial reserves with any surplus put back into racing in a way that will benefit the sport and its members.
5. The Officers of the Association will consist of:
6.
  - i. Lifetime President - Lifetime President is given to an individual who has served on the committee and shown a firm commitment to the sport over many years. It is an advisory role only and does not have a voting position on the committee.
  - ii. Chairperson - Elected by the members ~~every 2 years~~ at the 2<sup>nd</sup> AGM following their appointment.
  - iii. Vice Chairperson – Appointed by the Chairperson
  - iv. Secretary, Treasurer and any other position as deemed to be beneficial to the Association - These positions can be appointed or removed by the Chairperson with the consent of the rest of the committee if appropriate.
7. No Officer of OCRDA shall hold an Officers position in any other UK powerboat racing club whilst serving on the OCRDA committee.
8. All Officers of the association will need to have sufficient knowledge of OCRDA and its activities to be able to perform their duties.
9. In the event of the Chairperson being unavailable to Chair a meeting the Vice Chairperson shall chair it.
10. An AGM will be held annually at a time and place to be agreed by the committee but will not be any longer than 16 months from the last AGM.
11. An Extraordinary General Meeting can be requested with the support of 51% or more of those who were members before the first race of the season.
12. Should the club cease its activities then any monies remaining after all debts have been paid will be given to a charity as defined by those finalising the cessation of the club's activities.

## **Section B - Membership**

Every member having joined OCRDA undertakes to comply with the rules / constitution and any refusal or neglect to do so, or any conduct that is deemed to be damaging to OCRDA or the sport will result them having their membership suspended or withdrawn at the committee's discretion.

Membership of OCRDA will run from AGM to AGM but will not be any longer than 16 months from the last AGM.

The fee for annual membership may be varied as decided by the committee. Any concerns about any increase in membership fees can be tabled as an agenda item at the AGM.

There are **3** types of Membership as follows: -

- 1) Racing Membership – This is when the published membership fee has been paid and is open to individuals who partake in events. Racing membership has full voting rights except where the committee decide that any proposal is specific to a section of the members (e.g., Competitors or Officials).
- 2) Full Membership – This is when the full membership fee has been paid and is open to any individual wishing to be part of OCRDA and partake in decisions affecting the running of our sport. Full membership has full voting rights except where the committee decide that any proposal is specific to a section of the members (e.g. Competitors and Officials).
- 3) Associate Membership – This is by invitation of the committee and is aimed at those who have helped the club. There is no charge for Associate Membership which has no voting rights.
- 4) Any person voting must have been a member with full voting rights for the whole of the membership period prior to an AGM and to have renewed as a member with full voting rights for the following year before being able to vote at either an AGM or EGM.

## **Section C - Race Officials**

### **1) Race Director**

- i) The Race Director heads up all the race officials and is responsible for coordinating, consulting and liaising with all other officials in order to put on races which are as safe, fair and enjoyable as possible for all those involved.
- ii) The Race Director will also be responsible for appointing the official spokesperson for the event.
- iii) In addition to the above the Race Director will work closely with the Race managers and Safety Control Officer (where in attendance) at all times whilst race boats are on the water.
- iv) Should there not be a Race Manager in attendance the Race Director will take on the Race Managers duties.

### **2) Race Managers**

- i) The Race Managers will be directly answerable to the Race Director.
- ii) Where possible and/or applicable, there will be a Race Manager for each discipline - OCR and Jet Ski's
- iii) The Race Manager will work closely with the Safety Control Officer (where in attendance) at all times whilst race boats are on the water.
- iv) Should there not be a Safety Control Officer in attendance the Race Manager will take on the Safety Control Officers duties.

### **3) Safety Control Officer (SCO) – (Where in attendance)**

At any event, an SCO **may** be appointed as deemed necessary by the event organisers and will answer to and work closely with the Race Manager. The SCO is responsible for all aspects of Safety for the duration of the event both on and off the water and will be responsible for but not limited to: -

- i) Ensuring sufficient medical, safety and rescue assets are available and in position and that the course is clear before a race starts.
- ii) Monitoring the racing and ensuring all incidents are dealt with safely, quickly and professionally
- iii) Contacting where appropriate local harbour masters and coastguards advising them of the start and finishing of a race.
- iv) Making sure both the wet and dry pits are safe not only for the racers but also members of the public.
- v) Liaising with all other race Officials and Admin to deliver a fair and safe event.

#### ~~4) Race Compliance Officer (RCO) (Where in attendance)~~

~~At any event, an RCO may be appointed as deemed necessary by the event organisers and answer to and work closely with the Race Manager and be responsible for the following:—~~

- ~~i) The interpretation of all rules and ensuring they are all properly implemented and adhered to.~~
- ~~ii) Working with timekeepers to ensure the results are correct and published in a timely manner.~~
- ~~iii) Dealing with any protests or disputes as may arise in a fair and even handed manner.~~

#### 5) Race Secretary

At all events, a Race Secretary will be appointed by the event organisers and answer to and work closely with the Race Manager and be responsible for the following: -

- i) Ensuring all racers, officials and helpers are properly signed in and that next of Kin forms are in place.
- ii) Ensure anyone turning up to race has all the relevant paperwork required in order to race at any given event.
- iii) Provide all relevant information (e.g. boat and crew details etc.) to other Officials (including timekeepers) confirming number of boats, crew's names and eligibility to race.

#### 6) Chief Timekeeper

At all events, a Chief Timekeeper will be appointed by the event organisers and answer to and work closely with the Race Manager and be responsible for the following: -

- i) Ensure the timekeeping team are clearly briefed on their given role within the team during a race stressing the importance of accuracy in recording laps and times.
- ii) Produce provisional results as accurately and quickly as possible and present them to the Race Manager.

#### 7) Club Secretary

Deal with all pre-event admin paperwork, work and liaise with the Committee on a regular basis to ensure records and paperwork is kept up to date.

## Section D – OCR Definition, Classes, Trophies and Championship Points

### 1. Definition

- i. Offshore Circuit Racing (OCR) is multiple short lap powerboat racing consisting of several timed races at each event.
- ii. OCR is an affordable entry level form of powerboat racing which welcomes competitors of all ages.
- iii. Racing takes place near the shore which associated with challenging courses containing several turn marks tax the driving and navigational skills of the crew.
- iv. OCR is a family friendly sport which engages spectators wherever it takes place.

## 2. **Championships & Classes**

- i. The committee ~~as a group~~ will decide which championship **events** will be run in a season and notify the membership **once the expected numbers of participants are known and the calendar has been finalised**. Except in extreme circumstances the national Formula Classes will be run **at every event** and the committee will ~~then only~~ decide **between the Overall Championship (points scored) or the which events will make up the Nations Cup**.
- ii. Any Team / Rider only entering the last 2 events of a season **will not** receive points for the national championship and points will be awarded to other teams / riders as if those Teams / Riders had not taken part. However, all competitors will receive a trophy should they come first, second or third in their class.
- iii. OCR Classes will be split as follows with the requirements for each as defined in the rules.
  - i. **Formula Sport** Due to lack of numbers this will be kept under review up to the start of the season and suspended should the committee feel it is not a viable class.
  - ii. Formula 1
  - iii. Formula 2
  - iv. Formula 3
- iv. Jet Ski Classes will be split as follows with the requirements for each as defined in the rules.
  - i. J1 – 300 **Modified**
  - ii. J2 - 300 Stock **(See Rules for exemptions)**
  - iii. J3 – 200 Modified **and 200 Stock PH**

## 3. **Event Trophies (All Classes)**

- i. Trophies for first, second and third will be awarded in each class. ~~at an event as long as points have been awarded to each boat / ski finishing~~. **Trophies will only be given if a boat / ski starts a race and crosses the finish line within the set parameters of the rules.**
- ii. Should boats be tied at the end of an event then positions will be decided based on the result of the last race run qualifying for points.
- iii. **To qualify for a trophy in the Nations Cup a competitor must have crossed the start line and finished a race within the set parameters of the rules on at least one occasion at each of the specified Nations Cup Events.**

## **Section E - General**

### 1) **Photographs**

Unless the OCRDA Secretary is informed otherwise by e-mail we will assume that you give your permission for OCRDA to store, use and share any photos of club members, their families, guests and their boats for the promotion of the OCRDA and the sport as a whole.

### 2) **Correspondence (GDPR)**

**Notifications and correspondence will primarily be by the Facebook hub, but upon request we can use email as supplied to us on a person's annual membership form for all correspondence.**

Unless the OCRDA Secretary is informed otherwise by e-mail we will consider you give your permission for OCRDA to store and use this information (email addresses). Please note the OCRDA Privacy statement is available on the web site or by request.

### 3) **Complaints**

All complaints, queries and suggestions should be sent to the club secretary via e-mail - [admin@ocrda.com](mailto:admin@ocrda.com) The secretary will then discuss the matter with the Chairman or Vice Chairman who will decide on the best course of action. As the committee are all volunteers you should not expect an immediate response but, in most cases, you will be contacted within 7 days if not sooner.

#### **4) Social Media**

- i) Social media is a powerful tool and when used properly can bring benefits to OCRDA and the sport. However, the club will not tolerate abuse, bullying or victimisation on any of the OCRDA media platforms and you should report any such behavior so that if appropriate, posts can be removed and action taken against any individual involved.
- ii) Abuse, bullying or victimisation on the open social media should be reported as abuse to the appropriate body and if relative to OCRDA and its activities the club secretary should be advised [admin@ocrda.com](mailto:admin@ocrda.com) who will alert the committee so that action can be taken if appropriate and possible.

#### **5) General Behavior**

At all times when involved in any OCRDA activities all members are asked to act in a professional and courteous manner. Any dispute should be dealt with in private away from other members, the public or local officials (council, harbour authorities etc.) Should any behavior (Abusive or otherwise) be considered unacceptable then this will be discussed with members of the Club Committee and if necessary disciplinary action taken.

#### **6) Disciplinary Action**

It is important that every club or association maintains good discipline amongst its members and the committee will always try and resolve any disciplinary matter without reverting to punitive actions such as written warnings given detailing the reasons, the discussions, what is expected and what will happen should there be any repeat or suspension. However, where this cannot be resolved amicably the committee reserve the right to suspend or withdraw membership and permission to race without any refund of membership or race fees. Disciplinary action can also be taken retrospectively where the committee feels it is appropriate. Except in extreme circumstances retrospective action will only be taken for breaches in the period up to the following AGM.